



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

DANIEL H. JOHNSON
SECRETARY

October 1, 2025

ADDENDUM #1

MEMORANDUM TO: Mandatory Pre-Bid Attendees

FROM: Abdou Salami Yaya
Division Assistant Contract Engineer

Signed by:
Abdou Salami Yaya
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SUBJECT: Mandatory Pre-Bid Meeting Minutes for TRAFFIC SIGNAL
INSTALLATION, UPGRADE, & REPAIRS Contracts MG00494
(Alamance, Caswell, & Orange Counties) & MG00495 (Guilford &
Rockingham Counties)

On October 1, 2025, a Mandatory Pre-bid Conference was held at North Carolina Department of Transportation's Office located at 1584 Yanceyville Street in Greensboro, NC. The following people were in attendance: List of Individuals in attendance:

<u>Name</u>	<u>Department</u>
Andrew Hinshaw	Traffic Project Manager
Jamie D'Souza	Garret James Company
Jack Sawyer	Riverside Contractors
Amy Sawyer	Riverside Contractors

This memo has been placed on the Bidding and Letting Site and must be included in your submittal as an addendum.

After each person introduced themselves, Andrew W. Hinshaw (Traffic Project Manager) opened the meeting at 1:01 pm on Wednesday October 1, 2025, in Division 7 Project Delivery room with introductions and overview of the meeting. He mentioned that we were meeting that day for Pre-Bid Meeting for MG00494 (Alamance, Caswell, and Orange Counties) and MG00495 (Guilford and Rockingham Counties). Andrew said, the main reason we were here was to go over the contracts and ask questions about the line items or provide specifics for any clarification.

Q&A:

Q. What materials will contractors be providing?

A. Many of the materials needed for contract line items are to be provided by the contractor, but there are a few exceptions.

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1584 YANCEYVILLE STREET
GREENSBORO, NC 27405

Items discussed that Division 7 will provide under contract(s) include:

- Push buttons will be provided by Division. For example, if a Type I or II foundation/post is needed for pedestrian related work/upgrade, push button installation/wiring would be incidental to the installation of the Type I or II foundation/post. For wood pole mounted applications, a push button would be incidental to the installation of a separate riser assembly for the push button housing to be mounted.
- Line Item # 39: *Static Sign Installed for Traffic Signal* – Division will provide the correct sign and mounting hardware for each application.
- Line Item #'s 42 & 43: *Install Base Mount 332 [or] Pole Mount 336 Cabinet* – Division will provide the completely assembled, programmed, and tested cabinet, Contractor will be responsible for field-installation of the cabinet
- Line Item # 46: *Cabinet Base Extender* – Division will provide a standard cabinet base extender when applicable. Contractor will be expected to provide mounting hardware for field installation to the cabinet foundation. Only exception will be the use of Line Item # 45: *Cabinet Base adapter w/ Utility Pedestal* – Contractor will be expected to provide line item #45 since it will also require the mounting of an electrical service to the pedestal.

Q. What about Pedestrian Signal Head(s)?

A. Contractor will be expected to provide pedestrian signal heads (line item #'s 6 & 7) and the applicable mounting equipment will be incidental to the pedestrian head installation. For example: pedestrian head arm kit(s) and/or slip fitter application.

General Discussion:

It was noted that since the last letting of these contracts, Traffic Control line items have been removed from both contracts and will now be incidental to work being performed. All work under these contracts is expected to follow current standards and specifications for temporary traffic control dependent upon work being performed.

Q. Law enforcement was left on contract?

A. Yes, Law Enforcement (Line Item # 2) was left on contract and will be on case by base basis. For specifics, please reference Section 1190.

Line Item #38: *Type III Post W/ Foundation* specifics were discussed. Division noted that it is expected that the contractor will provide all materials for installation. For this type of application that's typically used for but not limited to advance beacons, contractor is

expected to provide and install a Type III foundation, breakaway base, and pole, in accordance with Section 1743.03.

Line Item #35: *Provide & Install 900MHZ Ethernet Radio* – Line item will not be used for just replacement of radio itself, Division will handle that outside of this contract. For this line item, Contractor will provide all materials for the complete installation, to include the radio itself [Division can assist with programming for specific location(s), if needed], jumper, surge suppression device [commonly referred to as “polyphaser”], coax cable up to antenna, and the antenna assembly. If a riser is needed, that will be a separate line item in addition to line item# 35.

Line Item #12: Vehicle Signal Head Flasher Assembly – Will consist of a standard, single approach ‘bouncing ball’ style signal head, which includes (2) single 12” signal head sections connected by an 18” separation tube. Division will no longer be installing the 4-way flasher assemblies used in the past. Each applicable approach will have an individual bouncing ball head per approach.

Meeting ended at approximately 1:35pm

PRE-BID ATTENDANCE ROSTER

Date: 10/1/2025

Time: 1:00 PM

PLEASE PRINT

MG00494 (Alamance, Caswell, and Orange Counties) & MG00495 (Guilford & Rockingham Counties) - TRAFFIC SIGNAL INSTALLATION, UPGRADE, & REPAIRS

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Name: Jamie D'Souza	Company: Garrett James Company	Time IN/OUT
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Name: Amy S Sawyers / Jack Sawyers	Company: Riverside Contractors	Time IN/OUT
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